



St Mary Magdalene Church

Role title: Community Workshop Facilitator

Hours: Wednesdays 9am-12pm
(and/or Fridays 9am-12pm/Tuesdays 9am-12pm)

Role description

Vision:

By using simple carpentry/woodwork, enhance the health & wellbeing of our community by giving them a safe place to make friends, share meaningful activities, learn new skills & talk.

Overview:

- To encourage & enable members to participate practically in the workshop project. To provide a positive environment for those that are socially isolated, unwaged, older or mentally challenged. A welcoming, safe workshop where people from all walks of life can come together.
- To volunteer within the strong, supportive team at St Mary Magdalene, who will provide publicity, volunteers, funding, mental health and signposting support long with overall partnership in the direction of the project.

Place of deployment:

St Mary Magdalene Church, Magdalen Square, Gorleston, Great Yarmouth, NR31 7BZ.
The Community Workshop shed is in the garden.

Role Description:

- Lead in developing a vision for the project
- Lead by facilitating carpentry projects that are accessible to the community.
- Harness the skills and expertise of volunteers and interested parties in developing the project
- Train & support inexperienced volunteers to help in the delivery of the project, as a place of recreation & social interaction.
- Facilitate an inclusive, non-judgemental, purposeful team environment.
- Work in partnership with the Volunteer Coordinator, MIND recovery worker and Community Manager.
- Ensure each new member receives a Health & Safety assessment for the use of any equipment, as guided by existing policies.

- Be responsible for the general Health & Safety for the project, updating the existing risk assessment as required.
- Monitor all equipment on an ongoing basis in order to ensure that sufficient equipment is available and fit for purpose.
- To be responsible for the safety and security of the building, including opening the shed, locking up at the end of the session.
- Receive appropriate training as required by St Mary Magdalene Church, i.e. Foundation Adult Safeguarding.
- Follow the policies and procedures of St Mary Magdalene Church PCC.

Person specification:

- Strong experience in carpentry/woodwork
- Able to motivate self & others.
- Good organisational skills.
- Health & Safety knowledge
- Experience in working with workshop machinery.
- Practical DIY skills
- Interest in the growth and development of others
- Sympathy with the Christian faith

Requirements:

Provide two referees.

Willingness to have an enhanced DBS assessment.

How to apply:

For more information please contact Sarah Simmons volunteers@stmmgorleston.org.uk or by telephone 07900760879