

Volunteer Driver Role Description



Vision:

As part of a community team, to have a transformative role in the lives of those in crisis and show compassion at the point of need.

Overview:

To support the foodbank by delivering food parcels to foodbank recipients or donations to other foodbanks and/or collecting donations from supermakets/donors.

Current vacancy shift available:

Tuesday lunchtimes 12.45-1.45pm (Bridge hot meal deliveries, NR31 7) Wednesday mornings 8-9am (Collection from Lidl, GY) Wednesday lunchtimes 11.30-1pm (Foodbank parcel deliveries, NR31 7/NR30) Friday lunchtimes 12-1.30pm (Foodbank parcel deliveries, NR31 7/NR30)

Vacancy shift to be available November-December 2021:

Monday lunchtimes 12-1pm (Delivering foodbank parcels, NR31 7/NR30)

Place of deployment:

St Mary Magdalene Church and Hall, Magdalen Square, Gorleston, Great Yarmouth, NR31 7BZ.

Role Description:

- receive appropriate training/induction
- using your own vehicle, undertake the deliveries/collections as required by the Volunteer Team Leader on the day. (This is usually 3-5 deliveries).
- show compassion and concern as you interact (from a distance!) with the people you are delivering to.
- receive food donations with warm thanks
- keep car clean and tidy, for carrying food
- maintain hygienic handling of food and people (following physical distancing, excellent hand/food hygiene etc. as required).
- liaise with the Volunteer Team Leader (and their team) regarding the parcel
- liaise with the Foodbank Support-Co-ordinator on the day, reporting back if any issues with the delivery or safeguarding/ other concerns regarding the recipient.
- · liaise with other drivers to work well as a team
- · liaise with supermarket staff regarding collections
- follow Church/Foodbank policies and procedures
- report any health & safety issues to the Community Lead
- Report to the Community Lead regarding your volunteering experience and concerns

Person specification:

- Willingness to either cover petrol costs or claim fuel expenses in retrospect by completing a claim form with details of journeys.
- · Self-motivated and able to carry out responsibilities with minimum supervision
- Physically fit and able (to take part in regular light and heavy lifting)
- Non-judgmental attitude
- · Communication skills

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- Basic literacy and navigation skills
- · Humble attitude towards menial tasks
- Care and compassion
- Responsibility
- Reliability
- Sympathy with the Christian faith and willingness to support the Christian ethos of StMM

Benefits of volunteering

- Using your existing skills to make a difference
- Meet new people who share your passion to build and support the community
- Make a real difference to the lives of those in crisis, especially those unable to walk into the foodbank to collect food

Impact of your role

- ensure the basic outcome of the foodbank team is met by delivering food parcels to those in need
- Support those in need in your team and in the wider community

Support and Guidance: You will be given the required training and induction before starting your role. Your line management will be provided by your Volunteer Team Leader, with oversight from the Community Lead at St Mary Magdalene Church. Reviews will be taken either by the Volunteer Team Manager or Community Lead.

Requirements:

Provide 2 referees
Clean Driving License
Mobile phone
Sign the Church of England Confidential Voluntary Declaration
Sign the St Mary Magdalene Confidentiality Agreement

How to apply:

For more information please contact Anna Price <u>anna.price@stmmgorleston.org.uk</u>, Tel. 01493 494248 or complete our application form via <u>www.stmmgorleston.org.uk</u>

Date: 04.10.21